

WNCGBC Board Meeting - Meeting Notes

Date: June 4th, 2007
Location: Earthfare Conference Room



Roby Moody	
Kevin Ward	+
Lindsay Moody	
Maggie Carnevale	+
Jack Bebbler	
Richard Soderquist	
Mary Love	+
Emily Coleman-Wolf	+
Geoff Ferland	
Michelle Spevak	+
Hans Doellgast	
Frank Gomez	+
Marcus Renner	+
Matt Siegel	+
Maggie Leslie	+
Rachel Della Valle	+

1. Treasurer's Report
 - o See attached report (May 2007)
 - o Membership is up to 325
2. Committee Reports
 - o Social
 - Green Ideas and Networking Presentations are planned for the first Tuesday of the month: First presentation will be on Crawl Spaces, July 3rd, @ 6:30pm at BoBos Gallery
August will be the social event
3. Liability Exposure-
 - o The Board voted for staff to proceed with finding a policy for general liability and to add an indemnity clause to our bylaws
4. Americorps Volunteer Position-
 - o Rachel's position was not renewed by no fault of our own
 - o We will need to hire someone to be responsible for the following duties: mostly administration, phone,

educational registrations, HBH packets, case studies, website updates, community outreach, class organization, membership input, Appalachian offsets

- o Start hourly wage at \$10 with room to increase to \$12
 - o Michelle will look at applicants/descriptions for a position in Black Mtn. that was recently advertised
 - o Incentive packages will need to be looked at again – not totally related to hiring a new person, but we need to plan for the future
 - o July 27th is Rachel's last day
 - o Look for applicants via Small Business Association, Members
 - o Staff to work out the job description
 - o Board voted to let staff move forward with the search
5. Board Game Fundraiser
 - o Pay company \$40k initially
 - o Can make \$40k-\$80k in profits
 - o Best part would be community awareness and networking
 - o Community cards could be green facts
 - o Question was asked: what other networking/fundraising things could we do with \$40k?
 - o Maybe we can partner with the City of Asheville
 - o Item kept on the table for now- ask for interested volunteers at the annual mtg
 6. Board Responsiveness
 - o Board needs to be more responsive to staff emails when questions are asked
 - o Mark emails from now on: "Urgent, Response Required, Important" in subject bar
 7. Annual Meeting
 - o Board members bring a full entrée dish
 - o Wear our WNCGBC shirts
 - o Starts at 11:30am at the Arboretum
 - o If board has specific questions for members, email to staff before Saturday
 8. Non-Profit Pathways

- 2-2 hour sessions with the full board – having trouble scheduling, so wait until after summer is over
 - The plan is to use 1 board mtg, then 2 weeks later do the 2nd gathering
 - Maybe the 1st & 3rd Mondays in September or 2nd & 4th bc of Labor Day Holiday or at our regular October Meeting
 - Maggie to check with Kim on these potential dates
9. SEE Expo
- Issues with last year's set-up with new building
 - If same as last year, people do not want to exhibit in the other building

Next Board Meeting: **Monday, July 2nd, 5:30 PM, Earthfare**

WNC Green Building Council
Profit & Loss
May 2007

	<u>May 07</u>	
Ordinary Income/Expense		
Income		
Consulting	1,133.40	
Donation	443.50	
Fundraising		
Fundraising Activities	180.00	
Fundraising Product Sales	<u>902.00</u>	
Total Fundraising	1,082.00	
Healthy Built Homes		
Sponsorship	250.00	
Healthy Built Homes - Other	<u>3,700.00</u>	
Total Healthy Built Homes	3,950.00	
Manual J Load Calculation	250.00	
Membership Dues	8,165.00	\$100 off due to \$100
Workshop Fees	<u>6,682.00</u>	reimbursement for overpayment
Total Income	21,705.90	of membership dues by BES
Cost of Goods Sold		
HealthyBuilt Homes COGS	1,086.97	
WNCGBC Product COGS	<u>1,057.00</u>	
Total COGS	<u>2,143.97</u>	
Gross Profit	19,561.93	
Expense		
Advertising	200.00	
Automobile Expense	77.60	
Contract Labor		
Professional Fees	3,281.25	
Contract Labor - Other	<u>818.20</u>	
Total Contract Labor	4,099.45	
Dues and Subscriptions	300.00	
Interest Expense		
Finance Charge	<u>286.64</u>	
Total Interest Expense	286.64	
Meeting Expense	1,058.45	
Miscellaneous	10.00	
Mortgage and Utilities	136.01	
Office Supplies and Educ. Mats.	114.11	
Payroll Expenses	6,911.13	
Postage and Delivery	165.12	
Rent	175.00	
Supplies		
Marketing	77.58	
Office	<u>320.23</u>	
Total Supplies	397.81	

WNC Green Building Council
Profit & Loss
May 2007

	<u>May 07</u>
Workshop Expense	409.57
Total Expense	<u>14,340.89</u>
Net Ordinary Income	5,221.04
Other Income/Expense	
Other Income	
Interest Income	117.23
Total Other Income	<u>117.23</u>
Net Other Income	<u>117.23</u>
Net Income	<u><u>5,338.27</u></u>