

WNCGBC Executive Committee Meeting Minutes Agenda for Full Board Meeting (May 4, 2009)

Date: May 4, 2009

Location: Earthfare Community Room



Total Absences	#
Boone Guyton	
Camille Victour	
Carl Donovan	
Chad Lloyd	
Daryl Rantis	1
Emily Coleman-Wolf	
Hans Doellgast	1
Isaac Savage	1
Judy Dinelle	
Kevin Ward	
Marcus Renner	
Nancy MacDonald	1
Paul Reeves	
Matt Siegel	

1. **Present:** Boone Guyton, Camille Victour, Chad Lloyd, Emily Coleman-Wolf, Kevin Ward, Matt Siegel, Carl Donovan. Daryl Rantis, Hans Doellgast, Judy Dinelle, Marcus Renner, Paul Reeves, Nancy MacDonald. Not in attendance: Isaac Savage.
2. **March meeting minutes approval**
 - Approved unanimously with modifications.
3. **Secretary Position**
 - Given multiple time-consuming commitments, Chad L. has offered the Secretary position to Camille V. (who has accepted) and requests to assume Camille's position as an At-Large member of the Executive Committee. Position change was approved by a vote of the board.
4. **Committee Reports**
 - 4.A **Directory Committee**
 - Detailed change recommendations were emailed to the full board for review prior to a final vote and approved by the board with no changes.
 - Summary of the recommendations for Directory

Listing are as follows:

- Add short purpose paragraph with *caveat emptor*.
- Summary of services/products offering will be required for listing submittals.
- Architect/Designer listing will be required to have had at least one project registered as HBH or LEED.
- Building category to change name to General Contractor. Will also require at least one project registration with HBH or LEED. Must have completed at least one completed project that has passed inspection in its respective jurisdiction under the business entity's name.
- Consultant category to be added. Listing here will preclude listings in other categories (typical max category listing is three).
- Renewable Energy category will require that contractors install fully operational systems.
- Indoor Air Quality will be broken into three subgroups: Radon Testing, Pest Control and Indoor Environmental quality.
- Building Materials Suppliers category to be added.
- Builders Performance Contractor category will require BPI certification.
- Natural and Alternative Building category to be added.
- License checks will be conducted and license numbers listed for builders, architects, engineers, landscape architects and other professional disciplines.

4.B. Staff Performance Review Committee, headed by Hans D. Daryl R. & Nancy M. agreed to work w/ Hans. They will report to Board in 2 months.

4.C. Committee meetings will happen next Board Meeting session, instead of full board meeting. Abbreviated board meeting to review and approved Ex. Comm recommendations only for next meeting.

5. Treasurer's Report by Emily Coleman

- Net income for March
 - Net income: (\$1,543.97) loss

- YTD income: (\$11,777.43) loss. Budget projected +\$500 (approx.) YTD.
- This month's Finance Committee meeting will address re-budgeting.
- Finance Committee will be meeting with Matt S. in May to revise budget for remainder of 2009. Matt will have some leeway to make budget adjustments to balance the budget income and expenses.
- Cash Flow Projections will be created for the upcoming quarters so as to review and mitigate impact from economic circumstances.

6. February Dashboard

- Membership down slightly.
- Finance committee to define individual program income statement needs.
- HBH expenses greater in 2008Q1. Less homes being registered (i.e. fee collection) yet more previously registered projects were completed in first quarter.
- Pie Chart views will be eliminated for next Dashboard set, except "Revenue/Gross/Net" chart.

7. Conflict of interest/Confidentiality Policies

- Final ratification approved at this full board meeting. Board members in attendance all signed with Matt Siegel as witness. Isaac S. not in attendance will need to sign later.

8. Americorp Position

- New stimulus program funds being allocated locally for weatherization programs. Previous Americorp part time position approved by board for approx. \$3,500. The new program will provide for a full-time position for just \$1,500 more (Total \$5,000). Board agreed to fund full-time Americorp position.

9. COA Grant

- Matt S. learned that the City of Asheville is being granted \$500,000 over three years to promote residential/commercial energy efficiency. Grant being coordinated by the Southeast Energy Alliance (source of funds is a private foundation). Submittal from GBC due May 15, 2009 (in partnership with Land of Sky COG). Decision will be known June 20, 2009.

10. Candidate Forum

- Matt S. is developing the possibility of hosting a candidate forum for Asheville City Council candidates in future elections. This is to be scheduled for June or July, perhaps joining forces with another like minded organization for sponsorship of event. May need a moderator.

11. Summer intern

- Inquiries are starting to be received to the GBC. Possibility of a GBC stipend was considered and rejected. Position could focus on utility bill research for HBH certification efficacy as well as the Green Community Certification program.

12. SEE Expo Committee Formation

- Isaac S. has agreed to head this committee, Marcus R. and Kevin W. agreed to participate. Purpose is to see how WNCGBC can help make this event better and/or co-sponsoring in some way.

13. Most of May 4, 2009 meeting focused on Strategic Planning with consulting firm which occurred from 5:30 to 7:30pm.

Adjourned 8pm.

Next ExComm meeting is May 26, Noon, @ Home Energy Partners.

Next Board meeting/Committee Meeting: **Monday, June 1st, 5:30 PM, Earthfare**